



**South Park Stakeholders Group
Street Operations and Enhancement (SOBO/EBO) Committee Meeting
Tuesday, February 5, 2013, 8:30 AM
1333 S. Hope St, Los Angeles, CA 90015**

Committee Members: Victor Moller, Terry Ruben, Sandie Richards, ~~Robin Bieker~~, Nate Nusbaum, Gerry Suenram

Staff: Jessica Lall, Amanda Irvine, Anna Webb, Dennis Robles, Victor Gonzalez, ~~Carla~~ Karla Ramos

Consultants: Steve Hillard (via conf. phone)

MINUTES:

Committee Chair, Robin Bieker, called the meeting to order at 8:40 AM. There were no public announcements or comments.

<i>Item</i>	<i>Discussion</i>	<i>Action taken?</i>
Public Comment/ Introductions	Meeting called to order. Welcome and introductions	
Discussion on new Guard 1 System	<u>Steve: safety patrol guard tour location map shared with the group in the meeting. A tool that will benefit SPBID will allow us to put computer chips in the district. Ensuring that every block is being patrolled. Hot spots will be identified for placement of these chips. Patrol routes will be implemented. Standardized the patrol functions. This will help us when reporting back to the City. This enhances the purpose of security, which is to be visible, available, and observant.</u> <u>Radius around chip every corner every block will be patrolled.</u> <u>Define how long it takes to complete the entire patrol. How much time does it take to from one chip to the next.</u> <u>Victor Mollor would like to confirm that there will be a chip near the bench on his property (Hope Village)</u>	<u>Timeline for development of patrol routes. Feb 10th Steve will meet with Dennis to see where chips will go and looking forward to having the chips implemented Feb 14th.</u>
Sidewalk repair discussion and recommendation	<u>Jessica:</u> Reviewed Precision Concrete Cutting power point. <u>City of BID in</u> Westwood <u>successfully has</u> used this company to fix their sidewalks, it is cost effective. Their BID worked with council offices in effort to get	

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Comment [JL1]: We need to note the questions that were asking during discussion

Comment [JL2]: Was this a response to a question?

	<p>sidewalks fixed.</p> <p>A survey to be done in South Ppark. It will be taken back to the committee and present it to the Bboard to <u>vote on formally. The BID can vote to raise assessments 0-5% in a year – an increase could possibly pay for the increase in cost.</u> Increase assessment rates to possibly pay for fixing sidewalks. Sidewalks are a big concern and residents/merchants want them fixed. <u>Sidewalks are a huge problem. City does not have resources to fix them. Council offices are putting in motions to have this fixed.</u></p> <p><u>BID consortium is talking about this. Cost effective to get this taken care of.</u></p> <p><u>Victor Moller: Telecu is doing sidewalk – does the BID know who they are working with or their plan? If not, we should coordinate.</u></p> <p><u>Sandie: How does repairing sidewalks work around trees? Jessica isn't sure but will look in to it.</u></p> <p><u>Sidewalks are a huge problem. City does not have resources to fix them. Council offices are putting in motions to have this fixed.</u></p> <p><u>BID consortium is talking about this. Cost effective to get this taken care of.</u></p>	<p>Motion: Sandie recommend to the board to approve \$3500 expense for survey.</p> <p>Moller seconds.</p> <p><u>Telecu: Victor Moller to send Jessica contact at Telecu.</u></p>
Accendo Demo	<p>Amanda: Custom built for South Park. Database viewing activity log. Amanda is giving a demo of the Accendo program that is being utilized by safe and clean teams to track what is needed to be taken care of in the BID. Rather than use paper it's all being tracked and logged in the Accendo database. All officers have their own log in. Supervisors have access to it. Smart phones have been purchased for officers to update and input data into Accendo. Having this log allows us to keep track of the clean and safe teams' progress out in the BID. Instantaneously, we can customize the program if we feel that there is room for improvement on the database. We work with the developer of the Accendo program. We are able to map the BID and locations of where work has been completed. A mobile app is in the making right now but for now people can call in to make any requests or need to call in graffiti or anything else that needs to be taken care of</p> <p><u>Guard one: Steve: safety patrol guard tour location map</u></p>	<p>Timeline for</p>

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Comment [JL3]: Who motioned? I think it was Sandie

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	<p>shared with the group in the meeting. A tool that will benefit SPBID will allow us to put computer chips in the district. Ensuring that every block is being patrolled. Hot spots will be identified for placement of these chips. Patrol routes will be implemented. Standardized the patrol functions. This will help us when reporting back to the City.</p> <p>Radius around chip every corner every block will be patrolled.</p> <p>Define how long it takes to complete the entire patrol. How much time does it take to from one chip to the next.</p> <p>We'll also we putting info in our next newsletter, reminding everyone that we have this electronic system, have gone paperless, and that when you see an officer on their phone they are doing their job.</p> <p>Question – Can this be shared with other BIDs? Amanda: We do information sharing already, but due to the finances of BIDs and how we paid for this software, we can't share the software itself.</p> <p>Question: Can the public access this info? Amanda: Not directly, although we are happy to make reports upon request. The public will be able to report via the mobile app that we're still perfecting.</p>	<p>development of patrol routes. Feb 10th Steve will meet with Dennis to see where chips will go and looking forward to having the chips implemented Feb 14th.</p>
Merchant Contact process overhaul	<p><u>Jessica:</u> Goal for clean and safe team standardize. Clean and safe team to work together to improve making sure there are no issues. And ensure if there are issues they are taken care of right away. Merchants will be contacted on a weekly bases <u>on weekly bases.</u></p> <p><u>Steve:</u> Methodology - - sharing info from the BID to the merchants. What we can do better, what is and isn't working. Mon-Fri for all 5 zones. Standard we are trying to establish will be visited once per week at the very least.</p> <p>3 ½ hours per day will be spent visiting merchants business checks.</p> <p>3-5 minutes for business checks on average. Some may take longer depending on any issues. This is all in effort to make the district safer and cleaner.</p> <p>Huizar implemented a committee on events in the district. SPBID will be active on that committee. Representative from committee member.</p>	

Comment [JL4]: Need names of who is doing what

	We have to be mindful of merchants' time before approaching, we need to communicate effectively. Residents and merchants.	
UPDATES:		
1. Tour with LAPD Captain Oreb	<p>A walk through with LAPD, Panhandling Increase of graffiti Clean team has spent 45 minutes cleaning up graffiti from COLORSLA in 43 locations. They have been given an invoice for cost</p> <p>Victor, Dennis, Steve, senior lead officer have been and are following up on the COLORSLA graffiti.</p> <p>5 officers were a part of the walk through. The Captain is very committed to South Park.</p> <p>Danny Reedy is the new senior lead.</p> <p>BID will supply LAPD contacts to Victor Moller.</p>	
2. Colors Tagging	<p>DENNIS & VICTOR: BID sent an invoice to COLORSLA in December. LAPD will follow-up with a site visit. They could be charged with a felony</p> <p>Clean team has spent 45 minutes cleaning up graffiti from COLORSLA in 43 locations.</p>	They have been given an invoice for cost
3. Staffing Update	<p>KCarla: 2 resignations have been given and one has already been filled. Victor Gonzales is coming back permanently to the SPBID.</p> <p>We have new corps members.</p> <p>Safe team hired a Kiosk Expert for events. Who will also serve as a safety team member patrolling South Park when not out with the Kiosk. She will begin next week.</p>	
4. Panhandling in district	Flyers were provides to clean and safety teams to hand out.	
Other Business	<p>Sandie: Girl Scout Cookies are being sold online. Amanda will include in newsletter.</p> <p>Sandie is concerned re: street closures and the randomness of when people and their cars and allowed in and out during an event. Jessica: we will be meeting</p>	

Comment [JL5]: List who is giving these updates

Comment [JL6]: explain

	<p><u>with a group Councilman Huiazr is putting together to streamline the information process of this soon.</u></p> <p><u>Dennis will put Victor Mollor in contact with new LAPD SLO, and Victor will put SPBID in contact with Telacu, which recently repaved their portion of sidewalk.</u></p>	
Next Meeting	April 2th	

Robin adjourns meeting at **9:35 AM**

NEXT STEPS:

- Jessica will:
 - Follow-up with Telecau
 - Follow-up on if repairs sidewalks around trees is possible?
- Amanda will:
 - Follow-up on Girl Scout Cookies

Comment [JL7]: Make sure to put in the next steps for staff from the minutes here

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Minutes taken by Anna Webb, SPBID Office Manager